



College Rep Checklist - (Freshmen, Sophomore, Junior)

- Set up with (Username/Password) for online recruiting platform
 - Access to visibility for all player profiles on their team
 - Enables them to print a brochure
- Ensure Player Profiles are completed
- Make sure players email college coaches to invite to event - **1 week prior to each event (15-20 coaches per player)**
- Print Team Brochures/Distribute to college coaches at event - **1 week prior to each event**
- Create a list of college coaches that attended each game.
- Email the list of college coaches that attended to every player on the team - (preferably within 24 hours of game)
- Ensure players send follow up emails to college coaches - within 1 week of event
- Let the Head Coach or CPP Director know of any strong interest from college coaches.
- Repeat for each event